

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
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6 January 2011

NOTICE OF MEETING

A meeting of the **HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP** will be held in the **VICTORIA HALLS, HELENSBURGH** on **TUESDAY, 18 JANUARY 2011** at **2.00PM** which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE OF MEETING 16 NOVEMBER 2010(Pages 1 - 6)**
4. **MATTERS ARISING**
5. **COMMUNITY ENGAGEMENT TOOLKIT - DEMONSTRATION/PRESENTATION - ARGYLL & BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR**
6. **CORE PATHS PLAN - PRESENTATION - ARGYLL & BUTE COUNCIL, DEVELOPMENT AND INFRASTRUCTURE**
7. **LOCAL PARTNERSHIP HIGHLIGHT AND EXCEPTION UPDATE - ARGYLL & BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR**
8. **COMMUNITY ENGAGEMENT CPP SUB-GROUP - ARGYLL & BUTE COUNCIL, IMPROVEMENT AND STRATEGIC HR**

- 9. MARITIME CHANGE PROGRAMME - VERBAL UPDATE - ARGYLL & BUTE COUNCIL, GOVERNANCE AND LAW**
- 10. THEMATIC GROUP UPDATES**
 - (a) Update Report on Social Affairs Thematic CPP Group (Pages 7 - 8)
 - (b) Update Report on Economy Thematic Group (Pages 9 - 10)
 - (c) Update Report on Environment Thematic Group (Pages 11 - 12)
- 11. AOCB**
- 12. DATE OF NEXT MEETING**

HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP

Contact: Belinda Hamilton - Area Governance Assistant Tel: 01436 658825

MINUTES of MEETING of HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP held in the VICTORIA HALLS, HELENSBURGH on TUESDAY, 16 NOVEMBER 2010

Present: Councillor George Freeman (Chair)
Charles Reppke – Governance & Law
Councillor Vivien Dance
Councillor David Kinniburgh
Councillor David Kinniburgh
Councillor Ellen Morton (Vice Chair)
Councillor Andrew Nisbet
Murdo MacDonald – Cove & Kilcreggan Community Council
Neil Black – SPT
Neil Sturrock – Loch Lomond & Trossachs National Park
Eileen Wilson – Community Planning Manager
Geoff Calvert - SFR
Gillian Barclay – Third Sector
Anne Hopper – Strathclyde Police
George Watt – Chamber of Commerce
Anne McCann – Dunbritton/ACHA
Anne Helstrip - NHS

1. APOLOGIES

Apologies were intimated from:-

Councillor Daniel Kelly
Councillor Gary Mulvaney
Councillor William Petrie
Councillor Al Reay
Councillor James Robb
Nick Davies – Cove and Kilcreggan Community Council
Nigel Millar – Helensburgh Community Council
David McCaughey – SFR

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest

3. MINUTE OF MEETING 21 SEPTEMBER 2010

The minute of meeting 21 September 2010 was approved as a correct record.

4. LACPG SCORECARD - ARGYLL & BUTE COUNCIL, IMPROVEMENT & STRATEGIC HR

Eileen Wilson, Community Planning Manager, advised that the recently appointed working group had met to discuss the scorecard measures. She noted that some of the actions were difficult to measure and informed

that alternative outcomes could be incorporated.

Changes from the Forward Together event on 13th November 2010 were fed back and the actions from these will be incorporated to make up the Scorecard which is currently under construction.

Decision

To note the update by the Community Planning Manager.

5. COMMUNITY PLANNING PARTNERSHIP SCORECARD - ARGYLL & BUTE COUNCIL, IMPROVEMENT & STRATEGIC HR

Eileen Wilson, Community Planning Manager, advised that the recently appointed working group had met to discuss the scorecard measures. She noted that some of the actions were difficult to measure and informed that alternative outcomes could be incorporated.

Changes from the Forward Together event on 13th November 2010 were fed back and the actions from these will be incorporated to make up the Scorecard which is currently under construction.

Decision

To note the update by the Community Planning Manager.

6. MENTAL HEALTH RE-DESIGN - ARGYLL & BUTE COUNCIL, COMMUNITY SERVICES

Anne Helstrip, NHS, informed the Group that there had recently been much public involvement on Mental Health which has been commended. She advised that a company had now been appointed to take the project to Full Business Case. It is anticipated that integration with the Council will allow a 24hr covering service. The Jeannie Deans unit at the Victoria Infirmary has now been relocated and the various services were now housed together enabling better communications. Adult Care and Social Work are in another part of the building, with the old Victoria Infirmary containing purely Admin staff. Work on the new ambulance station is due to commence this month and the memorial garden is being created this week. Approval has also been gained for 14 parking spaces which will improve the current situation. An additional 4-5 spaces will be created with the construction of the new ambulance station.

The Group were in agreement that this consultation had been 'a model of good practise' and commended the work being undertaken.

Decision

To note the update by Anne Helstrip, NHS.

7. COMMUNITY ENGAGEMENT CPP SUB-GROUP

Eileen Wilson, Community Planning Manager, updated the Group,

advising that a Management Committee had now been agreed for the sub group. There had been some difficulties in agreeing a mutually convenient date for the first meeting and it is anticipated that this will be held early in the new year. The issue of the process of community engagement will be addressed at this meeting and Eileen advised that the Consultation Diary was now out. Lorne MacBrayne had now completed the web design and the first responses will be entered onto it as a trial. Once up and running, it will be possible for partners to enter information online. Eileen suggested that this matter features as a standing item on the agenda.

Decision

To note the verbal update by Community Planning Manager.

8. LOCAL PARTNERSHIP HIGHLIGHT AND EXCEPTION REPORTING

The Group were invited in a report by the Community Planning Manager, to propose a process to enable to the integration of relevant Local Partnerships with Local Area Community Planning Groups. The Group felt that it would be necessary to have a comprehensive list of Local Partnerships and that parameters should be established. It was also felt that the pro-forma required to be revised and Eileen Wilson was happy to look at this and welcomed any comments or suggestions on how best to do this.

Decision

- i. Agreed to the officers recommendations contained within the submitted report.
- ii. Agreed that Group members feed back list of suggested local partners to Eileen Wilson.
- iii. Agreed to issue a reminder with January 2011 Agenda.

(Ref: Report by Community Planning Manager, dated 16 November 2010, submitted)

9. FORWARD TOGETHER EVENT - SATURDAY 13TH NOVEMBER

Following the recently held Forward Together event on 13th November 2010, the Group were updated by those partners who had been in attendance. There had been a turnout of approximately 50, which included Partners, Councillors and Community Councillors and it was felt that this was an encouraging number.

The need for more precise information was highlighted in order that the participants were more aware of the expectations from the event and that if there were concerns that the aims were not being achieved, then this must be addressed. Partners were reminded that this was an engagement exercise and not a general survey.

It was suggested that alternative events should be looked into and several suggestions were forthcoming.

Eileen Wilson informed the Group that there would be an opportunity for further discussion at the January meeting when a draft 'toolkit' would be presented.

10. DEVELOPMENT OF A MISSION STATEMENT FOR LOCAL AREA/COMMUNITY PLANNING GROUPS

It was agreed that this item be continued as the Officer was unavailable at the present time.

11. THE RENEWABLE ENERGY ACTION PLAN (REAP) SUB-GROUP - UPDATE

Eileen Wilson updated the Group that following a meeting of the REAP sub-group on 20th July, there had been discussion around the implications on public sector resources from onshore requirements from off-shore wind and marine renewables. In advance of a meeting of the Management Committee on 10 February, the sub group requested that the Group give consideration to the questions that should be asked at the Consultation event to be held in March, where developers will be invited to answer questions by the thematic groups. The Group felt that it was important that the Crown Estates and National Grid were also invited to this meeting in order to quantify any potential benefits available to the local community.

Decision

- i. Agreed to note the contents of the report.
- ii. Agreed to feedback any issues or concerns to Eileen Wilson, Community Planning Manager to forward to Audrey Martin, Senior Planning & Development Officer to collate and hand over to the developers at the March Consultation.

(Ref: Report by Senior Planning & Development Officer, dated 8 September 2010, submitted)

12. UPDATE REPORT ON SOCIAL AFFAIRS THEMATIC CPP GROUP

The Group were asked to note the contents of a report by the Governance Manager on a meeting held by the Social Affairs Thematic CPP Group held on 9 August 2010.

Decision

- i. Agreed to note the contents of the report.
- ii. Agreed to note the progress in the development of the Social Affairs Thematic CPP Scorecard.
- iii. Agreed to note that the Group agreed to sign the proposed

partnership agreement subject to some amendments.

(Ref: Report by Governance Manager, dated 8 September 2010, submitted)

13. UPDATE REPORT ON ECONOMY THEMATIC GROUP

The Group were asked to note the contents of a report by the Area Customer Services Manager on the progress which the Economy Thematic Group has made in regard to developing and implementing actions in the Community Plan, and in developing a scorecard and work programme.

Decision

Agreed to note the contents of the report.

(Ref: Report by Area Customer Services Manager, dated 8 September 2010, submitted)

14. UPDATE REPORT ON ENVIRONMENT THEMATIC GROUP

The Group were updated in a report by the Area Customer Services Manager, on the progress which the Environment Thematic Group has made in regard to developing and implementing actions in the Community Plan, and in developing a scorecard and work programme.

Decision

Agreed to note the contents of the report.

(Ref: Report by Area Customer Services Manager, dated 8th September 2010, submitted)

15. AOCB

The Group agreed that the Maritime Change Programme should be added as a standing item on the agenda.

The Group agreed that an item on School Closures in Helensburgh and Lomond be included on the January 2011 agenda.

16. DATE OF NEXT MEETING

Tuesday 18 January 2011

Argyll and Bute Community Planning Partnership**Management Committee**
Date: 15th December 2010argyll and bute
communityplanningpartnership

Social Affairs Thematic Group Update

1. SUMMARY

- 1.1** The fifth Social Affairs Thematic CPP Group meeting was held on 8th November 2010.

2. RECOMMENDATIONS

- 2.1** Note the content of this report.

3. BACKGROUND

- 3.1** The group received a presentation on education attainment in Argyll and Bute and on the national tests undertaken by pupils aged 5-14 years. Information was also provided in regard to the new examination system which will be introduced in 2013.
- 3.2** The group received a presentation, and noted a report, from NHS Highland in regard to the Integrated Resource Framework (IRF) for health and community care, the purpose of which is to enable partners in NHS Scotland and Local Authorities to be clearer about the cost and quality implications of local decision-making about health and social care. It was noted that the target for IRF 'going live' is April 2011.
- 3.3** Consideration was given to a report providing background information regarding the proposed off-shore wind and marine renewable developments in Argyll and Bute and it was noted that a consultation event is being organised for the end of February 2011.
- 3.4** The group noted a highlight and exception report in regard to the work of the Highland Improvement Planning and Performance Group (HIPPPAG).

- 3.6** The group considered a report identifying the need for Third Sector representation on the Argyll and Bute Adult Protection Committee. It was agreed to refer the report to the Third Sector Partnership for consideration with a view to a nomination being made.

Kenneth Macdonald
Area Manager – Customer
Services

Telephone 01631 567902

**Argyll and Bute Community Planning
Partnership**

**Management Committee
15 December 2010**



Economy Thematic Group Update

1. SUMMARY

- 1.1** This report summarises the continued progress made by the Economy Thematic Group in implementing actions in the Community Plan and in developing a scorecard and work programme

2. RECOMMENDATIONS

- 2.1** That the Management Committee notes the progress made to date

3. BACKGROUND meeting held 23 November 2010

- 3.1** A paper from Fergus Younger was tabled on the activities of the Argyll Food Producers Group including an update on the Argyll and the Isles website which will be launched over the winter.
- 3.2** David Adams-McGillp Regional Director of Visit Scotland gave a presentation on Destination Organisations across Argyll and advised that there will now be an opportunity for them to feed in to the Argyll and the Isles Strategic Tourism Partnership.
- 3.3** Following a presentation by Sharita Padaruth of the Prince's Scottish Youth Business Trust it was agreed that the Thematic Group would be provided with a report on the number of businesses supported which are still trading after 3 years
- 3.4** It was agreed that the Community Planning Manager will incorporate suggestions made by the Thematic Group relating to the Renewable Energy Consultation Event to be held on 9 March 2011
- 3.5** It was noted that a Service Delivery Agreement is now in place between Argyll and Bute Council and Skills Development Scotland. An update on progress to be made to Thematic Group in May 2011
- 3.6** The Thematic Group Partnership agreement was finalised.
- 3.7** The future work programme for the Group including items for the agenda at the next meeting on 23 February was agreed.

- 3.8** It was agreed that a review of the Scorecard was needed and a revised version would be brought to the next meeting in February.

4. CONCLUSION

- 4.1** The Economy Thematic Group continues to make progress in developing and implementing the actions in the Community Plan
Concern about membership of the group and representation at meetings remains an outstanding issue.

For further information contact: Douglas Cowan
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**Argyll and Bute Community Planning
Partnership**

Management Committee
Date: 15th December 2010

argyll and bute
communityplanningpartnership



Environment Thematic Group Update Report

1. SUMMARY

1.1 This report summarises activity undertaken by the Environment Thematic Group.

2. RECOMMENDATIONS

2.1 That the Management Committee note the current activity of the Environment Thematic Group

3. BACKGROUND

3.1 A key part of the current work programme is to develop the scorecard for the thematic group and agree on the groups priorities. To facilitate this a number of presentations has been scheduled from key partners e.g. SNH, SEPA, Argyll and Bute Council, RPD. The first of these, from the Forestry Commission, was very informative and stimulated good discussion about local priorities, measurements and key performance indicators which will help inform the scorecard development.

3.2 Given that many environmental indicators do not change from quarter to quarter some care will need to be taken over the scorecard to ensure that indicators are meaningful, and can capture both short term, and much longer term performance.

3.3 Beyond scorecard monitoring time is being taken to prepare a forward work programme for the thematic group and this will include future items on the revised Biodiversity Strategy, Review of Agricultural Forum and Carbon and Waste reduction.

3.4 Highlight/ Exception reports have been requested from a number of strategic partnerships. At the November meeting reports were received from:

- Argyll and Bute Biodiversity Partnership
- REJIG
- GRAB Trust Ltd
- Greenlight Environmental Ltd
- Kintyre Recycling Ltd

The Partnership should note a general theme in terms of 'challenges' arising from the recycling groups who all highlighted concerns over the impact of any reduction in Service Level Agreements on their activity.

4. CONCLUSION

- 4.1** Further work is required to identify key performance indicators for the scorecard, however considerable progress has been made in the group beginning to define its priorities and understanding of meaningful measures.

For further information contact: Andrew Campbell, SNH

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